



## AGENDA ITEM NO 12

### St George Neighbourhood Partnership (SGNP) Report

Date: Tuesday 26<sup>th</sup> March 2013

In this report you will find:

- 1- Recommendation from the Operations subgroup review meeting. (Abdulrazak Dahir)
- 2- Traffic and Transport subgroup update (Cllr Fabian Breckles)
- 3- Environment subgroup update (Rob Acton-Campbell)
- 4- Bristol Youth Links (Abdulrazak Dahir)
- 5- Jon Usher (Abdulrazak Dahir)
- 6- St George Web Team update (Philip Bird)
- 7- Recommendation from the Wellbeing Subgroup (Susan Acton-Campbell)
- 8- NP Citywide Review (Abdulrazak Dahir)
- 9- Celebrating Age (Laurna Hayesman)
- 10- Mayor's visit to St George Neighbourhood Partnership (Abdulrazak Dahir)
- 11- Draft St George Engagement Plan (Denis Wise)

## **Part 1: Recommendation from members of the Operations subgroup review meeting.**

- 1- The Operation subgroup meeting scheduled for Tuesday 6<sup>th</sup> November 2012 was cancelled and for various reasons was not possible to reconvene the meeting.
- 2- Two members of the Operation subgroup met on Tuesday 6<sup>th</sup> December 2012. In light of the Forum statement presented by Philip Bird at the September Neighbourhood Partnership meeting they reviewed the Neighbourhood Partnership membership structure.
- 3- Their proposal was circulated on Monday 12<sup>th</sup> November 2012 to all the Neighbourhood Partnership members for comments. 2 comments were received and have been implemented. Appendix 1 shows final draft recommended to the Neighbourhood Partnership.
- 4- The Operation subgroup previously recommended to the NP a key priority for the Neighbourhood Partnership to proactively focus on during 2012/13. This proposal was deferred to the December 2012 meeting. Full report showing what is proposed is shown in appendix 2. If approved it would mean resources would be utilised to progress this priority.

## **Operation subgroup meeting on 7<sup>th</sup> February 2013.**

- 5- Following the December Neighbourhood Partnership meeting. The Operation subgroup met on Thursday 7<sup>th</sup> February 2013 to discuss the Neighbourhood Partnership structure along with the citywide NP review and the terms of reference of the Operation subgroup.
- 6- In light of the Citywide NP review, the group agreed to recommend suspending reviewing the St George NP structure and the Operation subgroup terms of reference. The group was concerned about the Citywide NP Review, which might impact on any changes the group proposed.

## **Part 2: Traffic and Transport subgroup update**

- 7- The Traffic and Transport consultation event took place on Wednesday 24<sup>th</sup> October 2012. The focus of the meeting was the Crews Hole & Beaufort Rd scheme covering Queens Rd, and the Avenue.

- 8- Although the turnout was relatively low, there was a good resident representation across the patch. Comments received electronically by people who was unable to attend was passed on to Andrew Spicer, Senior Traffic Management Officer for the St George Neighbourhood Partnership.
- 9- At the meeting Andrew Spicer, presented two proposals to deal with the traffic issues reported along these roads.
- 10- A preferred option based on the comments received will be developed further and presented at the next Traffic and Transport subgroup meeting. For more details about the current status of this scheme please refer to agenda item 10, Devolved Services report.

### **Wednesday 20<sup>th</sup> February subgroup meeting.**

- 11- The Traffic and Transport subgroup met on Wednesday 20<sup>th</sup> February. The group met with Wayne Dewfall, who is responsible for Traffic Enforcement. As agreed the group discussed enforcement issues, including school zigzags, people driving along the bus lanes, parking enforcement and traders selling vehicles on public highways, in particular Kingsway Rd. Wayne Dewfall agreed to provide regular updates of any enforcement his team undertakes in the area, in order to present them at the Neighbourhood Forums.
- 12- The subgroup was informed that there is going to be a pause for taking on new Local Traffic schemes in 2013/14. For more information see agenda item 8.
- 13- The subgroup expressed concerns about the length of the new parking restrictions recently installed in Kingsway area. Members felt it did not go far enough round the corners where they have painted the double yellow lines.
- 14- The subgroup also called for a special consultation event to be organised for the Crews Hole Rd scheme. Taking into consideration works John Richfield is doing, plans Senior Technician spoke to the subgroup about and proposals the group is working on for the Active Community Transport Grant.
- 15- The group accepted officer recommendation for the 2013/14 carriageway works.
- 16- The group also suggested to put a bid to the Active Community Transport Grant a project aiming to promote cycling safely by providing free cycle helmets for children and improve security against bike theft in the area.

### **Part 3: Environment subgroup update**

- 17- The Environment Sub-Group met on the 18 October. The main part of the meeting was discussions with representatives from May Gurney about the Waste Plan for St George, this is detailed in Denise's report. We also heard updates on Clean and Green funding and discussed use of devolved S106 money. We were disappointed to hear that only one project in St George had been successful in receiving funds from the C&G £19k city wide pot.
- 18- The meeting agreed to recommend that devolved S106 money should be allocated to providing a path at Troopers Hill Field, again this is detailed in a separate report. We were pleased to hear that benches, litterbins and five-aside goal posts had been installed in Rodney Rd using previously allocated S106 and that work had been done in Meg Thatchers. The group is however concerned at the apparent slow progress in spending the money allocated to St George Park. It is obviously important that money from the S106 agreements that expire in January and April is committed for spending before these dates. However Denise and Bristol Parks are aware of the time limits and have assured me that the work will be done.
- 19- The group again reiterated the need for the proposed bye-laws for St George Park Lake to be in place by March 2013.
- 20- We were pleased to welcome a resident who lives near Plummers Hill and who is interested in starting a park group for that site. Whereas Friends of St George Park and Friends of Troopers Hill remain the only park groups in the NP area, it is hoped that groups will soon be started for Rodney Road Playing Field and Furber Road as well as Plummers Hill.
- 21- Post meeting discussions about Plummers Hill showed support for the same seats, bins and goal posts package to be installed at Plummers Hill as was done in Rodney Rd.
- 22- The next sub-group meeting is Wed 27<sup>th</sup> Feb 2013.
- 23- Following the December Neighbourhood Partnership meeting, the Environment Sub-Group met on Wed 27<sup>th</sup> February. The following issues were discussed:

#### **Fishing St George Park:**

- 24- Bristol City Council have confirmed that they intend to bring in a bye-law to regulate fishing and restrict it to particular parts of the lake at specific times.

- 25- The injuries last year to the St George cygnets and the recent death of an adult swan at Eastville Park due to injuries from fishing line highlight the need for anyone fishing to make sure they clear away all fishing line and tackle. The Council are running a publicity campaign around a fishing ban to protect nesting birds during the tradition 'closed season' from 15 March to 15 June. The sub-group and Friends of St George Park support this campaign which is in line with the actions agreed at the NP meeting in March 2012.
- 26- Various Council officers are supporting this campaign through the Neighbourhood Working Group. The police have also said they will be making extra patrols and the Friends Group will be advising when these would be most effective.

### **Tree Planting in Parks:**

- 27- The group was disappointed that the tree planting plan for St George Park was not produced in time to allow a tree planting event this winter. However, the tree officers are now consulting with Friends of St George Park on the plan and there will be a public consultation in the summer followed by tree planting in the winter of 2013/14.
- 28- The Environment subgroup discussed Tree Plan for the Neighbourhood Partnership Area.
- 29- TreeBristol are offering one Tree Plan and one Community Tree Planting Event for each Neighbourhood Partnership every year. Appendix 3 shows options presented to the Environment subgroup by TreeBristol.
- 30- The Neighbourhood Partnership is asked to decide which park to develop Tree Plan for in 2013/14.

### **Clean & Green Spending:**

- 31- Spending of the remaining money for 2012/13 was agreed, see agenda item 10 Devolved Services report. All street-trees previously funded have now been planted. It is intended to provide flower planters to brighten up Kingsway Shopping Precinct.

### **Section 106 Spending:**

- 32- The group reviewed the progress on the various projects for which money has been previously allocated. After a slow start it is good to see progress on most of these with the majority targeted for completion by the end of March 2013. New requests will be made for works to the entrance to Rodney Rd playing field and benches near the wheels park in St George Park. See agenda item 11 Section 106 proposal.

### **Waste Plan Update:**

- 33- Denise gave a brief update on the waste plan highlighting the fact that May Gurney were working with Pheonix 52 on a school project on litter reduction. It was reported that some lanes and steps are still not being swept as they should be.

### **St George Park Toilets:**

- 34- The fact that the toilets are currently closed on Sundays has been raised at a Neighbourhood Forum. The group agreed that it was unacceptable for the toilets to be closed on what can be the park's busiest day, especially now that there was a kiosk run by the Council.
- 35- Although the toilets are in the park they are not managed by the Parks department. It was agreed that there should be signs on the toilets and in the park giving opening times. We understand that a new contract is being let but that there is no intention to consult the NP or the Park Group over the terms of the contract, this seems to us to go against the Council policy of involving residents in local decisions.

### **Part 4: Bristol Youth Links**

- 36- Stakeholders meeting was organised on Wednesday 28<sup>th</sup> November 2012, following the announcement that Bristol City Council awarded contracts to deliver the Bristol Youth Links.
- 37- Creative Youth Network, formerly known as Kingswood Foundation, is the lead organisation for the consortium awarded to deliver the Bristol Youth Links contract for Bristol East (Greater Fishponds & St George Neighbourhood Partnerships) and Cabot & Clifton Neighbourhood Partnership.
- 38- At least 5 young people from Kingsway Youth Centre along with a Senior Youth Worker and two Neighbourhood Partnership members attended the meeting on behalf of the St George Neighbourhood Partnership.
- 39- Concerns were expressed about the lack of commitment to continue delivering youth provision from the existing Youth Centres including Kingsway Youth Centre and the delivery programme presented at the meeting for the Bristol East area.
- 40- Creative Youth Network agreed to meet with the Young People from Kingsway and the Area Co-ordinator to look into addressing the issues raised at the meeting.

- 41- The focus of the contract is to target most disadvantaged young people living in the area in an innovative way. There is no commitment (stipulated into the contract) to takeover existing youth centres and the consortium expressed no interest.
- 42- Rose Richards explained she received a lot of interest from the community for the existing Youth Centres. This dialogue will continue and may lead to Community Asset Transfer for some or all of the Youth centres in the Bristol East patch.
- 43- At present the priority is to transfer across staff and services. The new arrangement is anticipated to begin from 1 February 2013.
- 44- Following the December Neighbourhood Partnership meeting. Creative Youth Network were invited to the March 2013 Neighbourhood Partnership meeting.

## **Part 5: Jon Usher**

- 45- 10<sup>th</sup> December 2012 The Neighbourhood Partnership received a written statement from Jon Usher. Explaining his intention to step down from the Neighbourhood Partnership. This is mainly due to lack of spare capacity to actively be involved in the Neighbourhood Partnership. His statement is shown below
- 46- *"It is with regret that I write to you with my intention to stand down from the St George Neighbourhood Partnership. Increasingly over the last few months I have not been able to dedicate sufficient time to be effective in tasks and this is unfair to others - particularly the web team. At the last NP meeting there was some discussion about the number of resident members with the arrival of Pete Franklin. As a St George west resident, I hope he is able to sit in my place.*
- 47- *Many thanks for your continued hard work, and thanks to all the NP members for their valuable contribution to our local community, which I feel at present I am unable to emulate".*

## **Part 6: St George Web Team update**

- 48- Following the Public Forum statement received at the last NP meeting. The St George Web Team sent an update report, which is shown in appendix 4.

## **Part 7: Wellbeing Subgroup update**

- 49- We are very pleased to welcome Len Hynam as a new member of the Wellbeing sub-group. Len is a resident of St George East.
- 50- The terms of reference state that the champion for the sub-group will be elected each February; Susan Acton-Campbell was asked to continue as champion.
- 51- Following a meeting of the Neighbourhood Partnership in February of this year to review the Wellbeing process some changes were made that needed to be reflected in the terms of reference. These terms of reference have failed to be included in last 3 meetings' notes. The Wellbeing sub-group would welcome confirmation by the Partnership that these minor amendments are acceptable. Changes in the terms of reference shown in appendix 5 are in bold, underlined and in italics.

## **Part 8: NP Citywide Review**

- 52- Neighbourhood Partnerships across the city are currently being reviewed. The Mayor of Bristol is dedicated to giving local communities more influence over their neighbourhoods.
- 53- Three different ways have been set-up to engage the public with the NP review. General survey for all, citywide consultation meetings targeting NP members and consultations within each NP area.
- 54- The Operation subgroup discussed the NP Consultation Review. The Environment, Wellbeing and Traffic and Transport subgroups have also been invited to comment on the consultation. Appendix 6 shows summary of their responses. The NP members are hereby asked to agree a formal response to the citywide Neighbourhood Partnership Review consultation.
- 55- Furthermore additional NP Review meeting in Eastside of Bristol is organised for Wednesday 20<sup>th</sup> March 2013, 7pm, Crofts End Church, Crofts End Rd, Bristol, BS5 7UW.



## **Part 9: Celebrating Age**

- 56- Bristol's Celebrating Age Festival which starts this summer is looking for residents aged 55 or over to take part - with grants of up to £200 available to stage an event.
- 57- This year's festival which runs from June 24 to July 7 will be themed Brilliant in Bristol: Many Communities, Many Cultures, One City, to reflect the talent and the diversity of older people across the city.
- 58- Events will be taking place in all communities during the two weeks as well as a main Celebration Event at City Hall on Saturday June 29.
- 59- The Celebrating Age Committee is looking for people and groups with a range of talents to get involved - from singing, dancing or writing to craft making, gardening or baking. The intention is to have at least one event in every Neighbourhood Partnership area as part of the festival, and these events will be publicised in an event brochure across the city.
- 60- The festival is also looking for people who would like to promote their activity or sell their products at the Celebration Event on Saturday June 29 to apply for a free stall.
- 61- To apply for a grant to stage an event contact local Neighbourhood Partnerships for an application form or call Lorna Heaysman at Bristol City Council on 0117 903 6441, email [lorna.heaysman@bristol.gov.uk](mailto:lorna.heaysman@bristol.gov.uk) . We would also like to hear from you if you are holding an event that does not require funding, but would like this event to be part of the festival.
- 62- Stallholders should apply to Claire Kennelly on 0117 927 6614, email [claire@rem-events.com](mailto:claire@rem-events.com).
- 63- Closing dates for grant forms, details about your event for publishing or stallholder application returns is April 17, 2013.

## **Part 10: Mayor's visit to the St George NP area**

- 64- George Ferguson has agreed to meet with local councillors and visit the St George NP area. Date set for this visit is on Tuesday 9<sup>th</sup> July 2013. His visit will start 1pm and is expected to finish 6pm. The Area Co-ordinator is putting together an itinerary for the visit. If you have any suggestions please forward them to the Area Co-ordinator who will liaise with the Neighbourhood Committee.

## **Part 11: Draft St George NP Community Engagement Plan**

65- The St George Neighbourhood Partnership Engagement Plan is set annually from June to May. The Area Co-ordinator produced its draft Community Engagement Plan for 2013/14 ahead of the June 2013 Neighbourhood Partnership meeting in order to consult as widely as possible. Please refer to appendix 7 for the 2013/14 draft Community Engagement Plan and forward any comments or suggestions you have to the Neighbourhood Development Officer Denis Wise [denis.wise@bristol.gov.uk](mailto:denis.wise@bristol.gov.uk)

Put together by  
Abdulrazak Dahir on behalf on NP members.  
Thursday 7<sup>th</sup> March 2013

**St George Neighbourhood Partnership  
Membership Selection Process  
Draft Recommendation**

Appendix 1

The St George Neighbourhood Partnership Annual General Meeting (AGM) is held during the month of June. The Neighbourhood Partnership selects its membership once every two years (bi-annually) during its AGM. In this paper AGM is referring to the AGM when membership selection takes place, which is once every other year.

**A- Resident Member**

- 1- Residents may nominate themselves or be nominated by another resident with the nominee's prior agreement. Nomination forms will be distributed 4 weeks in advance of the closing date.
- 2- Once appointed, the term of the resident members will be two years from the date they have been appointed or until the next AGM.
- 3- The Neighbourhood Area Co-ordinator must receive nominations at least 2 weeks before the Neighbourhood Forum meeting preceding the AGM.
- 4- In the event of the number of nominations received outnumbering the number of vacancies available, (currently 3 from each ward), secret ballot elections will be held. This will be done at the Neighbourhood Forum meeting preceding the AGM, which will be held at the Summerhill Methodist Hall, or at another location within the St George area.
- 5- Residents from the St George East ward will elect resident nominees from St George East, and likewise, residents from the St George West ward will elect resident nominees of St George West.
- 6- The Neighbourhood Partnership will be able to appoint a resident of the relevant ward to be a resident member of the Partnership if there are vacancies for members from that ward. This will be done at the Neighbourhood Forum meeting. Such an appointment will be until the next AGM.
- 7- Once the resident term comes to an end, they will stand down, and if they desire, may stand again for re-selection.
- 8- Residents may surrender their membership by writing to the Neighbourhood Partnership team. In doing so their membership will cease.

## **B- Community/Voluntary & Faith groups & Equality Reps**

- 1- Community/Voluntary & Faith groups wanting to become members of the Neighbourhood Partnership will send their nominations to the Neighbourhood Area Co-ordinator 3 weeks before the AGM.
- 2- The person nominated will represent their group, but the group may ask another group member to represent them if the nominated person is unable to attend a meeting.
- 3- In the event of the number of nominations received outnumbering the number of vacancies available (currently 6), groups will be selected by the Neighbourhood Partnership members by means of a secret ballot vote.
- 4- The term of service for the groups will be 2 years from the date they have been appointed.
- 5- After their term comes to an end they will stand down and will need to go through the nomination process again.
- 6- If there is a vacancy, the Neighbourhood Partnership may appoint a Community/Voluntary/Faith group member to take the vacant position until the next AGM.
- 7- Groups may surrender their membership by writing to the Neighbourhood Partnership team. In doing so their membership will cease.

## **C- Neighbourhood Partnership Officers:**

- 1- The officers of the Neighbourhood Partnership will be Chair and Vice Chair.
- 2- The term of office for officers will be for 2 years or until the next AGM.
- 3- The Chair and Vice Chair will be residents of St George East or West wards and members of the Neighbourhood Partnership.
- 4- Any member wanting to stand for any of the posts can nominate him/herself. If nominated the nominee must agree to be nominated.
- 5- If the post of Chair and Vice Chair becomes vacant between AGM, then nominations will be sought.
- 6- Vacant positions will be filled as soon as practically possible and such an appointment will be until the next AGM.
- 7- The Neighbourhood Partnership Chair will not be a Councillor.
- 8- The Neighbourhood Partnership Vice Chair may be a Councillor.

- 9- Both the Chair and Vice Chair will be residents of St George East or West wards and must be members of the Neighbourhood Partnership.
- 10- Any member wanting to stand for any of the posts may nominate him/herself. The nominee must agree to be nominated prior to the election procedure.
- 11- The Neighbourhood Partnership team must receive nominations at least 3 weeks before the Neighbourhood Partnership AGM is held.
- 12- Once elected the term of the officers will be two years from the date they have been elected.
- 13- After their term comes to an end they will stand down, and if desire, stand again for re-election.

#### **D- Neighbourhood Committee Officers**

- 1- The Neighbourhood Committee will select a committee Chair and Vice Chair.
- 2- The term of office for officers will be for a year/2 years or until the next AGM.

If agreed, above recommendations will take effect from the next AGM, June 2013.

## **St. George Neighbourhood Partnership**

Appendix 2

### **Reviewing and Developing Meadow Vale Community Centre.**

At the last operations sub group meeting held on Tuesday August 7<sup>th</sup> 2012, the members discussed the priorities for the partnership for the remainder of 2012 and into 2013.

It was agreed to recommend that Meadow Vale Community Centre in Speedwell should be earmarked as being the overall priority for the Neighbourhood Partnership to support in relation to its future ongoing development and sustainability in the future. This recommendation would be presented for consideration to the full Partnership at its next meeting.

### **Background & Issues.**

The community centre was founded by Ann Radnedge and a team of local volunteers, and it was a highly successful, forward - looking community centre that served the Speedwell estate and other surrounding areas. The building has been continuously leased from Bristol City Council who owns the building and land.

Over recent years, support from the community both financially and through attendance at functions has seriously dwindled, and the buildings have required increasing levels of maintenance. In addition, there have been a significant number of incidents of vandalism that have caused damage to the building, and this has placed an additional strain on the centres financial resources. Recently the costs of maintaining the building have risen in order to keep it in a state of acceptable repair and also ensure that it is safe for all users.

The Neighbourhood Partnership has recently financially supported some significant upgrades to the heating system, as well as window replacements and improvements to the insulation of the building in an attempt to ensure that the building can continue to function at its current level and continue to serve the community, as well as making the building more energy efficient.

- At present the centre is not generating sufficient income to enable the current management team of the centre to invest in upgrades and improvements to the building.
- Levels of support from the wider community are currently very low, and functions are generally poorly attended.
- The current building is small and antiquated, and this limits the number and types of functions and events that can be held at the centre.
- The social and cultural context of the area has evolved over the years, and this places new and additional demands on the centre as well as presenting new and exciting opportunities for the future.
- The needs of young people have been identified as a major priority for Speedwell, and, at present, they are not represented on the current management team of the community centre. There are currently limited opportunities available to them within the context of what the building can offer in terms of its facilities and space. The same applies to several other groups within the community.

### **Moving forward.**

- At the meeting of the sub group it was recommended that a feasibility study should be undertaken to look at the future of the community centre as well as appraising the current building. It was also agreed that there should be an exploration of the potential for rebuilding a

new, purpose designed and fully equipped centre on the existing site that also links with and utilises the green space that is close at hand at Meadow Vale community field.

- It was agreed that a public consultation be held with the local residents and other local groups who use the existing facilities to ascertain their views, needs and wishes with regards to the community centre and its future.
- Councillor Ron Stone agreed that he would arrange a meeting with Ann Radnedge ( Chair of Meadow Vale Community Association) and that a meeting with the management committee of the association would also be set up to discuss the ideas outlined in this report.

Report compiled by Grenville Johnson.

Chair of St George Neighbourhood Partnership on behalf of the Operations sub group.

Friday 24<sup>th</sup> August 2012.





# TREE PLANS –

Appendix 3

## NP09 St George East and West

### WHAT IS TREEBRISTOL?

TreeBristol is the city council's tree planting campaign. We planted over 1,000 specimen trees across the city last year and aim to plant a similar number this year. We are offering one Tree Plan and one Community Tree Planting Event for each Neighbourhood Partnership every year.

For your Neighbourhood Partnership area last year we produced a Tree Plan for **St George Park** and will be holding a Community Tree Planting Event involving the Friends of Group and the local community during the 2013-2014 planting season.

**At your Neighbourhood Partnership meeting on 26th March we would like you to:**

**- Recommend which Park or Open Space you would like to develop a Tree Plan for in your Neighbourhood Partnership**

### TREE PLANS 2013-2014

We select sites for tree planting schemes using the following criteria:

- scope for tree planting
- community interest
- a need to manage the removal and replacement of trees

The Tree Plans apply principles set out in the Bristol City Council Tree Design Guide and will be widely consulted on.

We have put forward some suggestions (see below) and have been canvassing Park Groups for suggestions.

Park	Demand for tree planting	Tree planting locations	Ward
Plummers Hill Open Space	Would enhance the open space	20	St George West
Meadow Vale Open Space	Would enhance the open space.	10	St George West
Furber Road Open Space	Aspiration from local residents, could enhance the open space	10	St George East
Dundridge Farm Park	Potential for community orchard	10	St George East

As there are sufficient planting locations at St George Park, to hold a Community Tree Planting Event, we will be contacting you over the summer to finalise the event, as well as the location you select at your March NP meeting.

If you have any questions contact us at [treebristol@bristol.gov.uk](mailto:treebristol@bristol.gov.uk) or 0117 92 24417, or visit [www.treebristol.com](http://www.treebristol.com) for more information





To: NP Members  
 From: Philip Bird, Web Team  
 Date: 4 March 2013  
 Subject: **Web Team Update for Partnership Meeting on 26 March 2013**

*For information only, no decision required*

You may recall that an update from the Web Team of the Partnership was submitted as a Public Statement to the Partnership Meeting held on 11 December 2012. Unfortunately, as the meeting became inquorate, there was not the opportunity to consider the statement. This update is intended to supplement the information provided for 11 December and to provide you some additional information. This update is for information only, and no decisions are required from either the Neighbourhood Partnership or the Neighbourhood Committee.

### **Membership**

Jon Usher resigned as Resident Member for St George West and from the Web Team in December. We thank Jon for his work.

New members to the Team had previously need sought at both Neighbourhood Fora and at a Neighbourhood Partnership Meeting.

Tamsin Harcourt and Rob Acton-Campbell subsequently volunteered, and have joined Susan Acton-Campbell and myself on the team; so there are now four of us looking after the NP website, Facebook account and Twitter account.

### **Training**

Training was recently provided on how to use the "WordPress" system (which is the content management system that works behind the scenes on the website).

### **Website Stats**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>Visits per month</b>													total
2012				227	116	175	193	376	577	575	1436	753	4428
2013	620	921	69										1610
<b>Average visits per day</b>													Avg
2012				8	4	6	6	12	19	19	48	24	16
2013	20	33	21										26

There is space on the website for each SubGroup/Champion to maintain their own content. If you have any information to be added to the website etc, then please email details to [webteam@stgeorgenp.org.uk](mailto:webteam@stgeorgenp.org.uk) and one of us will attend to it.

Please speak to me, or any other member of the team, if you'd like any further information.



### Terms of Reference for the St George Neighbourhood Partnership Wellbeing sub-group

This sub-group is part of the St George Neighbourhood Partnership (SGNP) and will be governed by the SGNP's terms of reference, currently to be seen in Agenda Item 8, Appendix 1, on <http://tinyurl.com/28rtozw>.

**Aims/Objects:** Our aim is to assess Wellbeing grant applications submitted to the St George Neighbourhood Partnership, **and make recommendations to the Partnership.**

#### Purpose of Wellbeing grants

- Grants will be awarded to support ideas that benefit the community within the partnership area, usually within the financial year i.e. before 31<sup>st</sup>, March.
- All grants will promote at least one of the themes set out in the Neighbourhood Partnership action plan priorities.

**Definition of the area covered by the group:** The area covered by the two council wards of St George East and West as shown in council maps

<http://tinyurl.com/stgwest>

and

<http://tinyurl.com/stgeast>

The group will agree on an individual case basis whether an issue crossing those boundaries falls within their remit.

**Remit:** Members are expected to use a simple **appraisal** system to **rate** each application received by the Neighbourhood Partnership via the Area Co-ordinator. **Members will reach a consensus on their rating.** The **group champion** will co-ordinate following up any queries raised, summarising the comments and providing the rating to the Neighbourhood Partnership Committee via the Neighbourhood Co-ordinator.

**Membership:** Members of the group agree to work together to achieve the aims of the group and to consider the wider interests of the community the group covers, **ignoring** their own personal interests. Group members will not benefit financially or in any other way from being a member.

In situations where a subgroup member has an interest in an application, it will need to be declared in advance. **A member** will not participate assessing **their** own application.

Group Members will be either by self-nominated from amongst the membership of the St George Neighbourhood Partnership (SGNP) or co-opted by members of the SGNP.

Membership will be restricted to no more than 10 members.

While membership is open to those without internet access they will need to make the additional effort necessary to access the information they will need to contribute.

**Officers:** This group is a sub-group of the St George Neighbourhood Partnership there will be no officers of this sub-group other than the **group champion** to:

- Facilitate and co-ordinate the group's activities
- Where necessary, act as the point of contact for the group.
- Ensure the SGNP are advised of the group's activities.

**The group champion will be elected by members of the sub-group each February.**

**Group Meetings: If there are applications to consider there will be 4 quarterly meetings, scheduled 2-3 weeks after the published grant application submission dates and 2-3 weeks before the cut off date for submission of papers to the St George Neighbourhood Partnership meeting. Other adhoc meeting may take place .**

**Reports:** The group will provide a summary appraisal report of the grant applications as the group's recommendation to SGNP. The aim will be to supply this in time to be circulated with agendas for SGNP meetings.

**Closing down the Group:** To close down the group a meeting of the membership should be called, and a majority vote in favour given. If the St George Neighbourhood Partnership ceases to exist or no longer has a requirement for the group, the group will vote on whether they wish to continue and define new terms of reference.

## St George NP: Neighbourhood Partnership Review Response

NO	Question	Response
<b>A- Purpose of the NPs</b>		
1	What do you think should be devolved to NPs?	Any decision making that only impact on the Neighbourhood Partnership area should be devolved, including gritting. Note: Exclude road surface dressing.
2	What do you think should be influenced by NPs?	The public/service users should be able to influence BCC services. It is important to distinguish what is devolved and what is not devolved and the processes should be unambiguous.
3	How do we ensure that the NPs work collaboratively with citywide initiatives (e.g. parks forums, citywide projects)?	Citywide co-ordination between NPs and their working groups is needed.
4	Do NPs need to change status so they are formally recognised as part of the council proceedings, eg elevate its status to more formal status.	A change of status is needed so they are formally recognised. However this should not compromise their independence from the Council.
5	Does the NP need a local priority plan? If yes, should there be just one plan per NP which contains everything or different plans for different work areas?	NPs should have an integrated local priority plan. Sub-groups reflecting NP local priorities should be set-up. The subgroup members should inform the plan.
6	What else could NPs do that is not directly related to the council (ie wider work on improving their local area)?	NPs should be able to manage projects and have the ability to fundraise from other sources to support projects which are beyond the local authority scope.

NO	Question	Response
<b>B- Decision making process</b>		
1	What is the right balance between different roles within the NP (councillors, NP members, residents)?	<p>The roles of the committee and NP members are clear. However this is blurred and ambiguous due to the way the NP meetings are organised and held. Combining two separate meetings into one, i.e. Neighbourhood Committee and NP members meetings. This causes confusion, particularly for the public. For this reason the following three options should be considered:</p> <ul style="list-style-type: none"> <li>A- Ashley, Easton and Lawrence Hill Model: The NP meeting is conducted as one meeting, chaired by a local resident.</li> <li>B- Organise meetings so that there is a break between the NP and NC meeting, clearly distinguishing the two meetings.</li> <li>C- Physically separate the two meetings so they are held separately in different dates and times.</li> </ul> <p>It is right the Neighbourhood Committee make decisions about devolved council budgets.</p> <p>The NP priorities should be set-up by local residents and agreed by the wider NP members.</p>
2	Do people in NPs understand that the councillors have to make the final decisions about specific devolved council budgets?	The Subgroups should play a key role in developing and monitoring the progress of the NP Action Plan priorities.
3	Are NP members involved in this decision-making?	
4	Are local recommendations and wider community engagement considered when making these budget decisions?	The wider NP members should be able to make decisions about influencing services.
5	Should setting priorities be agreed by the neighbourhood committee or the wider neighbourhood partnership?	When it matters the right level of engagement should be sought.
6	Should decisions about influencing services be agreed by the neighbourhood committee or the wider neighbourhood partnership?	

NO	Question	Response
<b>C- meetings structure (NP / forums / subgroups / working groups)</b>		
1	Is the meeting structure right?	Existing NP meetings, Forums and subgroup is the right structure. It is unclear where the NDT and NWG fit into the NPs. They should be embedded into the NP structure and should be transparent in what they do.
2	Is the balance between meetings and outreach work (wider community engagement) right?	Recommend more stalls and tables
3	Does it need to be more flexible or be decided by the NP?	Yes
4	Is 4 NP decision making meetings per year right number?	Yes
5	Do the forums work well for you?	Get people to prioritise what is important to them like was previously done 3 top priorities.
6	Do things get done?	Not always, when they are not done officers should provide timescales.
7	Do the subgroups / working groups work well for you?	Subgroups should be able to produce their own reports and feed into the NP report.

The Operation subgroup briefly considered Section D, E and F shown below. The group did not comment on these sections.

<b>N0</b>	<b>Question</b>	<b>Response</b>
<b>D- How can we improve outreach work / community engagement and communication?</b>		
1	Do people feel involved in decision-making?	
2	Is wide community engagement used to inform decisions?	
3	Are people kept informed?	
4	How can we communicate better with the general public (using the same resource)?	
5	How can local networks be better used?	
6	How can we get more people involved / make it more democratic?	
7	How can outreach work and formal structures best be integrated?	

<b>N0</b>	<b>Question</b>	<b>Response</b>
<b>E- Current good practice in the NP – what works well for you?</b>		
1	Do decisions get made?	
2	Do people feel involved in decision-making?	
3	Is wide community engagement used to inform decisions?	
4	Do local priorities get addressed/delivered?	

<b>N0</b>	<b>Question</b>	<b>Response</b>
<b>F- What do we need to do differently?</b>		
1	How can we reduce bureaucracy?	
2	Where do you think money is wasted (both in the NP structure and in the council generally) and how do you suggest saving money?	
3	What can the council do better to meet local needs?	



### St George Neighbourhood Partnership Community Engagement Plan for 2013-14 - DRAFT v3

Type of Engagement	Actions	Lead/Support	Dates				On Target? R/A/G
			Q1	Q2	Q3	Q4	
<b>Partnership Activities</b>	<ul style="list-style-type: none"> <li>▪ 4 x Neighbourhood Partnership meetings</li> </ul>	Area Co-ordinator	17/9/13	10/12/13	25/3/14	24/6/14	G
	<ul style="list-style-type: none"> <li>▪ 4 x Neighbourhood Forum meetings</li> </ul>	Neighbourhood Development Officer	20/8/13	12/11/13	11/2/14	13/5/14	G
	<ul style="list-style-type: none"> <li>▪ Task Groups</li> </ul>	Champions and relevant officers					
	<ul style="list-style-type: none"> <li>- Traffic &amp; Transport</li> </ul>						G
	<ul style="list-style-type: none"> <li>- Environment</li> <li>- Well-Being</li> <li>- Operations</li> </ul>		29/8/13 12/8/13 15/8/13	14/11/13 4/11/13 7/11/13	6/3/14 3/2/14 6/2/14	5/6/14 28/4/14 8/5/14	G G G
<b>Communication &amp; Raising awareness</b>	<ul style="list-style-type: none"> <li>□ St George NP. Websites</li> </ul>	Area Co-ordinator & Neighbourhood Development Officer	On going				G
	<ul style="list-style-type: none"> <li>□ St George community website</li> </ul>	Susan Acton-Campbell/Philip Bird	On going				G
	<ul style="list-style-type: none"> <li>□ Distribution of 200 - 250 flyers to target areas</li> </ul>	Neighbourhood Development Officer	10 days prior to forums				G
	<ul style="list-style-type: none"> <li>□ Suggestion box in St George Library</li> </ul>	Neighbourhood Development Officer	ongoing				G

Type of Engagement	Actions	Lead/Support	Dates				On Target ? R/A/G
			Q1	Q2	Q3	Q4	
<b>Communication &amp; Raising awareness</b>	<ul style="list-style-type: none"> <li>□ Promotion of Partnership and Well-being fund through supported projects</li> </ul>	Area Co-ordinator & Neighbourhood Development Officer					G
<b>Other Partner Agencies' meetings, activities and events</b>	<ul style="list-style-type: none"> <li>□ 3 x drop-ins St George Library</li> </ul>	Neighbourhood Development Officer		4/5/13	7/9/13	14/12/13	G
	<ul style="list-style-type: none"> <li>□ St George Community Fair</li> </ul>	Neighbourhood Development Officer	9/3/13				G
	<ul style="list-style-type: none"> <li>▪ Redfest</li> </ul>	Neighbourhood Development Officer			3/8/13		A
	<ul style="list-style-type: none"> <li>□ 3 x local school Summer Fairs</li> </ul>	Neighbourhood Development Officer	Summerhill Airballoon Summerhill Infants	tbc tbc tbc			A
	<ul style="list-style-type: none"> <li>□ Neighbourhood watch Co-ordinators ('Beat watch')</li> </ul>	Neighbourhood Development Officer	tbc				G

Type of Engagement	Actions	Lead/Support	Dates				On Target? R/A/G
			Q1	Q2	Q3	Q4	
<b>Other Partner Agencies' meetings, activities and events</b>	<ul style="list-style-type: none"> <li>□ 2 x Walking for Health group</li> </ul>	Neighbourhood Development Officer	4/3/13		tbc		G
	<ul style="list-style-type: none"> <li>□ 4 x Neighbourhood Walkabouts</li> </ul>	Neighbourhood Development Officer	26/4/13	7/8/13	9/11/13	14/4/14	G
	<ul style="list-style-type: none"> <li>□ Councillors' surgeries</li> </ul>	Elected Representatives	1 <sup>ST</sup> Weds every month St George West 2 <sup>ND</sup> Sat every month (except Aug) St George east				G
	<ul style="list-style-type: none"> <li>□ Youth forum involving local school children to identify issues/concerns/aspirations</li> </ul>	Neighbourhood Development Officer	tbc				A

Type of Engagement	Actions	Lead/Support	Dates				On Target? R/A/G
			Q1	Q2	Q3	Q4	
<b>Community Groups</b>	❑ Community Notice Boards	Neighbourhood Development Officer	As needed				A
	❑ W.A.S.P. residents association	Neighbourhood Development Officer	Quarterly				G
	❑ Friends of Troopers Hill	Area Environment Officer	25/7/13	26/9/13	5/12/13	tbc	G
	❑ Church Rd and Summerhill Rd Gurudwaras	Neighbourhood Development Officer					R
	❑ 2 x Methodist Church monthly breakfasts	Neighbourhood Development Officer	Intermittent				G
	❑ Support and advice to 3 x Community Groups	Area Environment Officer/ Neighbourhood Development Officer	Friends of Rodney Fields Friends of Plummers Hill Meadow Vale Community Association				G
	❑ Beehive lunch club for over 50s	Neighbourhood Development Officer	4/6/13	24/9/13	10/12/13	4/3/14	A
	❑ Coffee time mothers group at Meadow Vale	Neighbourhood Development Officer	Intermittent				A

